

Terms and Conditions
for the
World Congress of Intensive Care 2019
14-18 October 2019, Melbourne Convention and Exhibition Centre, Australia

Registration Terms and Conditions

- Full payment for registration fees must be received prior to the Congress.
- All prices are in Australian dollars and include Goods and Services Tax of 10%.
- If you cancel your registration on or prior to 31 August 2019 you will receive a refund less a cancellation fee of \$100. Cancellations made after 31 August 2019 are non-refundable.
- The Privacy Act 1988 provides that, before your name and contact details can be published in a list of participants you must give your consent. If you select 'Yes, I do want my details to be included in the list of participants' on the registration form or by email, your details may be distributed to:
 - a) Congress delegates, sponsors and exhibitors
 - b) Organisers of future ACCCN, ANZICS & WFSICCM events
 - c) Participants who download the Conference App
- If, for reasons beyond the control of the Organising Committee, the Congress is cancelled, registration fees will be refunded after the deduction of expenses already incurred.
- By registering for the Congress, you are confirming consent for any video and photographs taken at the Congress which you are in may be used by the Association in promotion of the Congress.
- By registering for the Congress, you are consenting for your data to be used for the below. If you decide against your data being used, your registration will be cancelled less the cancellation fee above.

Personal Data Collected

- We ask for your personal data to facilitate your registration for this event.
- You retain the right to ask us about your personal data at any time. Please contact us at worldcongressicu@theconferencecompany.com with any inquiries you may have.
- You retain the right to withdraw consent to use your personal data at any time. Please be aware that a withdrawal of consent before the start of this event will incur a full event cancellation and cancellation fees as noted in the above Registration Terms and Conditions.
- Please contact us at worldcongressicu@theconferencecompany.com with any inquiries you may have.
- Your personal data will be retained by us for up to 24 months after the conclusion of this event.
- Your data will be shared with other organisations and third parties in order to process your registration. These are listed within the [Data Consent Policy](#).
- You retain the right to request that we forget or anonymise your personal data. If you have attended any event with us, we will retain any financial, tax or event attendance records for reporting reasons, but on request, will remove all personal data from our database, leaving an anonymised record for reporting reasons.

Social Events Terms and Conditions

- When you register you will be asked to nominate if you will be attending the inclusive social events included as part of your registration fee. If you are not sure please select “attending”.
- If you select “not attending” for a social function included as part of your registration fee, you will forfeit your ticket to that function. It may be possible to reinstate your place provided The Conference Company receives a minimum of ten working days’ notice in writing prior to the commencement of the conference, but this cannot be guaranteed and is subject to availability.

Tours Terms and Conditions (if applicable)

- Prices are in Australian dollars and include Goods and Services tax of 10%.
- Full payment for your tour ticket will be charged against your credit card to secure your reservation.
- Prior to 27 September 2019 this payment is refundable. If you cancel your reservation on or after 27 September 2019 or fail to attend the tour you have booked this payment will not be refunded.

Accommodation Terms and Conditions (if applicable)

- Prices are in Australian dollars and include Goods and Services tax of 10%.

Adina Apartment Hotel Melbourne Northbank

- Individual Bookings
 - Full payment for your accommodation will be charged against your credit card to secure your reservation.
 - Prior to 9 September 2019 this payment is refundable. If you cancel your reservation on or after 9 September 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Group Bookings
 - Group bookings of 15 or more rooms are required to pay a deposit of 20% of the total booking to hold the rooms. From 12 July this deposit is non-refundable. Full payment for all rooms is due before 30 August 2019. If payment is not received by this date then the rooms will be released for sale to other attendees. Rooms cancelled after 30 August are non-refundable.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card, then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.

Best Western Melbourne City Hotel

- Individual Bookings
 - Full payment for your accommodation will be charged against your credit card to secure your reservation.
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- Check-in time is 3pm. Check-out time is 11am.

Crown Metropal Melbourne

- Individual Bookings
 - A deposit of one night will be charged against your credit card to secure your reservation.
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- Check-in time is 2pm. Check-out time is 11am.

Crown Promenade Melbourne

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- Check-in time is 2pm. Check-out time is 11am.

Crown Towers Melbourne

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- Check-in time is 2pm. Check-out time is 11am.

Crowne Plaza Melbourne

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- Check-in time is 2pm. Check-out time is 11am.

Holiday Inn Melbourne on Flinders

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- Check-in time is 2pm. Check-out time is 11am.

Mantra on Little Bourke

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- Check-in time is 2pm. Check-out time is 10am.

Mantra Southbank Melbourne

- Individual Bookings
 - Full payment for your accommodation will be charged against your credit card to secure your reservation.
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- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 10am.

Novotel Melbourne South Wharf

- Individual Bookings
 - Full payment for your accommodation will be charged against your credit card to secure your reservation.
 - Prior to 9 September 2019 this payment is refundable. If you cancel your reservation on or after 9 September 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
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- Check-in time is 2pm. Check-out time is 11am.

Peppers Docklands

- Individual Bookings
 - Full payment for your accommodation will be charged against your credit card to secure your reservation.
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- Check-in time is 2pm. Check-out time is 10am.

Pan Pacific Melbourne

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- On or before 9 August 2019, this payment is refundable less one night's accommodation. If you cancel your reservation on or after 10 August 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card, then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 3pm. Check-out time is 11am.

Quest Grand Hotel Melbourne

- Individual Bookings
 - A deposit of one night will be charged against your credit card to secure your reservation.
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- Check-in time is 2pm. Check-out time is 11am.

Rendezvous Hotel Melbourne

- Individual Bookings
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- Check-in time is 3pm. Check-out time is 11am.

Shadow Play by Peppers

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