

## **Terms and Conditions**

**for the**

### **Sleep DownUnder Annual Scientific Meeting 2019**

16 – 19 October 2019, International Convention Centre Sydney, Australia

#### **Accommodation Terms and Conditions**

- Prices are in Australian dollars and include Goods and Services tax of 10%
- A credit card guarantee is taken at the time of booking. The credit card will be charged by the hotel as specified below.

#### ***Adina Apartment Hotel Sydney Darling Harbour***

- A credit card guarantee for the full stay is required to secure your booking. The credit card details submitted on this booking form will be securely transferred to the hotel to charge the full payment for your accommodation on 9 September 2019. If you make your booking after 9 September, your credit card will be charged for your full stay immediately.
- If you cancel your reservation on or after 9 September 2019 or fail to check-in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- Triple occupancy will incur an additional \$50 fee/night.
- You will be asked to provide credit card details for pre-authorisation on check-in. If you do not wish to use your credit card then alternatively you can pay a deposit on check-in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check-in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.

#### ***Hyatt Regency Sydney***

- A credit card guarantee for the full stay is required to secure your booking. The credit card details submitted on this booking form will be securely transferred to the hotel to charge the full payment for your accommodation on 9 September 2019. If you make your booking after 9 September, your credit card will be charged for your full stay immediately.
- If you cancel your reservation on or after 9 September 2019 or fail to check-in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check-in. If you do not wish to use your credit card then alternatively you can pay a deposit on check-in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check-in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 3pm. Check-out time is 11am.

### ***Ibis Sydney Darling Harbour***

- A credit card guarantee for the full stay is required to secure your booking. The credit card details submitted on this booking form will be securely transferred to the hotel to charge the full payment for your accommodation on 8 July 2019. If you make your booking after 8 July 2019, your credit card will be charged for your full stay immediately.
- If you cancel your reservation on or after 8 July 2019 or fail to check-in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check-in. If you do not wish to use your credit card then alternatively you can pay a deposit on check-in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check-in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.
- Breakfast for x1 person per day is included in the room rate. Any additional breakfasts are \$30 per person per day.

### ***Novotel Sydney on Darling Harbour***

- A credit card guarantee for the full stay is required to secure your booking. The credit card details submitted on this booking form will be securely transferred to the hotel to charge the full payment for your accommodation on 8 July 2019. If you make your booking after 8 July 2019, your credit card will be charged for your full stay immediately.
- If you cancel your reservation on or after 8 July 2019 or fail to check-in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check-in. If you do not wish to use your credit card then alternatively you can pay a deposit on check-in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check-in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.
- Breakfast for x1 person per day is included in the room rate. Any additional breakfasts consumed are \$30 per person per day.

### ***Oaks Goldsbrough Apartments***

- A credit card guarantee for the full stay is required to secure your booking. The credit card details submitted on this booking form will be securely transferred to the hotel to charge the full payment for your accommodation on 9 September 2019. If you make your booking after 9 September, your credit card will be charged for your full stay immediately.
- If you cancel your reservation on or after 9 September 2019 or fail to check-in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check-in. If you do not wish to use your credit card then alternatively you can pay a deposit on check-in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check-in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 10am.

### ***PARKROYAL Darling Harbour***

- A credit card guarantee for the full stay is required to secure your booking. The credit card details submitted on this booking form will be securely transferred to the hotel to charge the full payment for your accommodation on 9 September 2019. If you make your booking after 9 September, your credit card will be charged for your full stay immediately..
- If you cancel your reservation on or after 9 September 2019 or fail to check-in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- Triple occupancy will incur an additional \$75 fee/night.
- You will be asked to provide credit card details for pre-authorisation on check-in. If you do not wish to use your credit card then alternatively you can pay a deposit on check-in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check-in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.
- Buffet breakfast at Barkers Restaurant for x1 person per day is included in the room rate. Any additional breakfasts consumed are \$25 per person per day.

### ***Sofitel Sydney Darling Harbour***

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 10 August 2019 this payment is refundable. If you cancel your reservation on or after 10 August 2019 or fail to check-in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check-in. If you do not wish to use your credit card then alternatively you can pay a deposit on check-in.

- You will be responsible for settling the remaining balance and any additional nights booked at the time of check-in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 3pm. Check-out time is 11am.