

Terms and Conditions

for the

52nd Annual Scientific Meeting of the Pacific Association of Pediatric Surgeons

Registration Terms and Conditions

- Full payment for registration fees must be received prior to the Meeting.
- All prices are in New Zealand dollars and include Goods and Services Tax of 15%.
- If you cancel your registration on or prior to 7 February 2019 you will receive a refund less a cancellation fee of \$100. Cancellations made after 7 February 2019 are non-refundable.
- If you cancel your Workshop Only registration on or prior to 7 February 2019 you will receive a refund less a cancellation fee of \$50. Cancellations made after 7 February 2019 are non-refundable.
- The Privacy Act 1993 provides that, before your name and contact details can be published in a list of participants you must give your consent. If you select 'Yes, I do want my details to be included in the list of participants' on the registration form or by email, your details may be distributed to:
 - a) Meeting delegates, sponsors and exhibitors
 - b) Organisers of future Pacific Association of Pediatric Surgeons events
 - c) Participants who download the Conference App
- If, for reasons beyond the control of the Organising Committee, the Meeting is cancelled, registration fees will be refunded after the deduction of expenses already incurred.
- By registering for the Meeting you are confirming consent for any video and photographs taken at the Meeting which you are in may be used by the Association in promotion of the Meeting.

Personal Data Collected

- We ask for your personal data to facilitate your registration for this event.
- You retain the right to ask us about your personal data at any time. Please contact us at paps2019@theconferencecompany.com with any inquiries you may have.
- You retain the right to withdraw consent to use your personal data at any time. Please be aware that a withdrawal of consent before the start of this event will incur a full event cancellation and cancellation fees as noted in the above Registration Terms and Conditions.
- Please contact us at paps2019@theconferencecompany.com with any inquiries you may have.
- Your personal data will be retained by us for up to 24 months after the conclusion of this event.
- Your data will be shared with other organisations and third parties in order to
- process your registration. These will include:
 - Microsoft Azure
 - Payment Express, our authorised ecommerce provider
 - Any hotel you make a reservation with via The Conference Company
 - Caterers. Where you have indicated a special dietary requirement this will be provided to any catering company contracted for the event.

- The app supplier for the event.
- Sponsors. Please note, in a separate privacy section of the registration form, you can opt in or out of your information being shared with sponsors.
- You retain the right to request that we forget or anonymise your personal data. If you have attended any event with us, we will retain any financial, tax or event attendance records for reporting reasons, but on request, will remove all personal data from our database, leaving an anonymised record for reporting reasons.

Accommodation Terms and Conditions (if applicable)

- Prices are in NZ dollars and include Goods and Services tax of 15%

BreakFree on Cashel

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 January 2019 this payment is refundable. If you cancel your reservation on or after 3 January 2019 or fail to check in on the arrival date you have specified, this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.

Check-in time is 2.00pm. Check-out time is 10am.

Crowne Plaza Christchurch

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 4 December 2018 this payment is refundable. If you cancel your reservation on or after 4 December 2018 or fail to check in on the arrival date you have specified, this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.

Check-in time is 3.00pm. Check-out time is 11am.

Rendezvous Hotel Christchurch

- Full payment for your accommodation will be charged against your credit card to secure your reservation.

- Prior to 4 February 2019 this payment is refundable. If you cancel your reservation on or after 4 February 2019 or fail to check in on the arrival date you have specified, this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Fully cooked buffet breakfast will be available at the Straits Café, price is included in room rate.

Check-in time is 2.00pm. Check-out time is 11.00am.

Ibis Christchurch

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Any cancellations or amendments incur a 100% penalty fee.
- Rates based on preferential code are subject to availability.
- Preferential code will expire seven (7) days prior to the first indicated stay date.
- Room configurations are subject to availability.
- Credit card details are required at time of booking to make the reservation.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card, then alternatively you can pay a deposit on check in.
- You will be responsible for settling the balance and any additional nights booked directly with the hotel and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.

Check-in time is 2.00pm. Check-out time is 11.00am.

Novotel Christchurch Cathedral Square

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Any cancellations or amendments incur a 100% penalty fee.
- Rates offered via the booking link represent a 15% discount of the best flexible rate available to the public on the day you make your booking.
- Booking link will expire seven (7) days prior to the first indicated stay date.
- Room configurations are subject to availability.
- Credit card details are required at time of booking to make the reservation.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card, then alternatively you can pay a deposit on check in.
- You will be responsible for settling the balance and any additional nights booked directly with the hotel and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.

Check-in time is 2.00pm. Check-out time is 11.00am.