

# TERMS AND CONDITIONS

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## BOOKING AND PAYMENT

All prices are quoted in New Zealand dollars and exclude GST (Goods and Services Tax). GST is required to be applied to all packages at the rate prevailing at the date of invoicing or payment, whichever is earlier (currently 15%). If you are registered for New Zealand GST with the New Zealand Inland Revenue Department, the GST paid may be reclaimed on your GST returns.

Sponsorship packages and exhibition space will be allocated only on receipt of a signed copy of the booking form (i.e. a first come, first served basis).

**Please check your products or services do not conflict with NZPF Gold Business Partners, as they have exclusivity at this event and a competing product can result in the cancellation of your exhibitor or sponsorship package. Expressions of interest from potential International based exhibitors, however, may be approved on a case by case basis. A list of NZPF Gold Business partners may be found at: [www.nzpf.ac.nz/business-partners](http://www.nzpf.ac.nz/business-partners). This is applicable to New Zealand Exhibitors.**

Confirmation will be sent together with a tax invoice for the full amount and is payable within 20 days of the date of invoice (or prior to the Convention). If payment is not received within this timeframe then you relinquish your right to the requested sponsorship package and exhibition space.

All payments should be made in New Zealand dollars by credit card or bank transfer. Credit card payments will be subject to 3.3% credit card fee.

All payments due must be received by the Conference Managers prior to the Convention. No sponsor or exhibitor will be allowed to set up their exhibition stand at the Convention until full payment has been received.

Sponsors may not assign or sublet any part of their exhibition space.

The Organising Committee may need to make changes to the floorplan, however, changes will not be undertaken without prior discussion with the companies affected.

Sponsors consent to their contact details being shared with Convention suppliers and contractors.

## CANCELLATION POLICY

If notification of cancellation of sponsorship is received in writing:

- prior to 26 June 2026, you are liable for 50% of the package selected
- from 26 June 2026, you are liable for 100% of the package selected