

**Terms and Conditions
for the
CSANZ Annual Scientific Meeting 2019
and
ANZET Meeting 2019**

Registration Terms and Conditions

- Full payment for registration fees must be received prior to the Meetings.
- All prices are in Australian dollars and include Goods and Services Tax of 10%.
- If you cancel your registration on or prior to 28 June 2019 you will receive a refund less a cancellation fee of AUD\$100. Cancellations made after 28 June 2019 are non-refundable.
- The Privacy Act 1988 provides that, before your name and contact details can be published in a list of participants you must give your consent. If you select 'Yes, I do want my details to be included in the list of participants' on the registration form or by email, your details may be distributed to:
 - a) Meeting delegates, sponsors and exhibitors
 - b) Organisers of future CSANZ and ANZET Meetings and events
 - c) Participants who download the Conference App
- If, for reasons beyond the control of the Organising Committee, the Meetings is cancelled, registration fees will be refunded after the deduction of expenses already incurred.
- By registering for the Meetings you are confirming consent for any video and photographs taken at the Meetings which you are in may be used by the Association in promotion of the Meetings.
- By registering for the Meetings, you are consenting for your data to be used for the below. If you decide against your data being used, your registration will be cancelled less the cancellation fee above.

Personal Data Collected

- We ask for your personal data to facilitate your registration for this event.
- You retain the right to ask us about your personal data at any time. Please contact us at csanzet@theconferencecompany.com with any inquiries you may have.
- You retain the right to withdraw consent to use your personal data at any time. Please be aware that a withdrawal of consent before the start of this event will incur a full event cancellation and cancellation fees as noted in the above Registration Terms and Conditions.
- Please contact us at csanzet@theconferencecompany.com with any inquiries you may have.
- Your personal data will be retained by us for up to 24 months after the conclusion of this event.
- Your data will be shared with other organisations and third parties in order to process your registration. These are listed within the [Data Consent Policy](#).
- You retain the right to request that we forget or anonymize your personal data. If you have attended any event with us, we will retain any financial, tax or event attendance records for reporting reasons, but on request, will remove all personal data from our database, leaving an anonymized" record for reporting reasons.

Accommodation Terms and Conditions (if applicable)

- Prices are in Australian dollars and include Goods and Services tax of 10%
- Rates provided for each of the hotels are specific to the Meeting dates only. If you require additional accommodation outside of the Meeting dates and this is showing as unavailable at the time of booking, please email csanzet@theconferencecompany.com with details of your required dates, preferred hotel and room type; we will then check room availability and provide you with the applicable rates.
- Advance purchase conditions apply for all advertised room rates for the CSANZ and ANZET 2019 Meetings. For new reservations and room amendment requests received within 30 days of the commencement of the Meetings, available room rates may vary from those initially advertised.

Group Bookings

- Group bookings of 15 or more rooms are required to pay a deposit of 20% of the total booking to hold the rooms. From 18 May 2019 this deposit is non-refundable. Full payment for all rooms is due by 3 June 2019. If payment is not received by this date then the rooms will be released for sale to other attendees. Rooms cancelled after 3 June 2019 are non-refundable.

Adelaide Riviera

- A deposit of one night will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2 pm. Check-out time is 10 am.

Holiday Inn Express Adelaide City Centre

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- There is a maximum occupancy of 2 adults per room.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel

may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.

- Check-in time is 2pm. Check-out time is 10am.

Hotel Grand Chancellor Adelaide

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.

InterContinental Adelaide

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 June 2019 this payment is refundable. If you cancel your reservation on or after 3 June 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 3pm. Check-out time is 11am.

Mercure Grosvenor Hotel Adelaide

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.

- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.

Oaks Embassy (rates are GST Exempt)

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 10am.
- Oaks properties are not GST registered. Tax is not included in the rate nor added at any point. You will therefore not receive a GST invoice for this property.

Oaks Horizons (rates are GST Exempt)

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 10am.
- Oaks properties are not GST registered. Tax is not included in the rate nor added at any point. You will therefore not receive a GST invoice for this property.

Stamford Plaza Adelaide Hotel

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm. Check-out time is 11am.

The Playford – M Gallery by Sofitel

- Full payment for your accommodation will be charged against your credit card to secure your reservation.
- Prior to 3 July 2019 this payment is refundable. If you cancel your reservation on or after 3 July 2019 or fail to check in on the arrival date you have specified this payment will not be refunded.
- Room configurations are subject to availability. The requested configuration will be sent to the hotel but cannot be guaranteed.
- You will be asked to provide credit card details for pre-authorisation on check in. If you do not wish to use your credit card then alternatively you can pay a deposit on check in.
- You will be responsible for settling the remaining balance and any additional nights booked at the time of check in and any incidentals incurred upon departure. Please be advised the hotel may apply a surcharge to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 2pm (Sunday-Friday) and 3pm (Saturday). Check-out time is 11am.
Note: These times are subject to availability.