Poster Guidelines

Registration

All presenting authors (oral and poster) will be required to register for CliC 2026 in order to ensure their abstract(s) is included in the final programme. Registration is open now; visit clic2026.com/registration for more information.

To ensure your abstract is included in the programme, **the presenting author needs to be registered by the 31st of December**. Otherwise, your presentation may be removed from the programme.

If you decide to withdraw your abstract, or need to transfer the presenting author to another attendee, please email us as soon as possible so we can adjust the programme accordingly.

Poster Set up and Display in the Exhibition Hall

- Posters will be on display in the Exhibition Hall from 10:30am on Monday, 9 February to 12:00 on Thursday, 12 February.
- You are required to hang your poster from 16:00 to 20:00 on Sunday 8 February **OR** 07:30 to 10:30 on Monday, 10 February. You will be provided with your poster board number before the conference. You **do not** need to print your poster number on your poster.
- There will be dedicated poster sessions held on both Tuesday 10 February and Wednesday 11 February. You will be scheduled to present at one of these sessions. We will be in touch with you soon to confirm your session details. All authors are encouraged to be at their poster during their allotted time.
- All authors are responsible for removing their posters from the poster hall. Please do not remove your poster until at least 10:30 on Thursday, 12 February. **All posters must be removed by 15:30hrs on Thursday 12 February**. All uncollected posters will be discarded.

Poster Size

- We recommend your poster is printed on A0 – 1189mm x 841mm (46.8” x 33.1”)
- Each poster board is limited in size to 2000mm high x 1000mm wide (78” x 39”) and portrait orientation is required. Larger boards **cannot** be accommodated. Failure to adhere to these specifications may result in your poster being removed from display.
- It is common practice for NZ Conferences to use velcro to display poster boards. Posters should be Velcro compatible, which will be made available at the venue.

Guidelines and Best Practices for Poster Presentation

- Do not laminate your poster so that it can be recycled if you do not plan to keep it
- Put your abstract title, and final abstract number at the top of the poster.
- Make authors’ names and contact information clearly visible.
- Make sure diagrams or charts can be read from 2 meters away.
- Organize the poster so it is clear, orderly and self-explanatory.
- Group similar ideas together.
- Label elements as I, II, III; or 1, 2, 3; or A, B, C.
- Avoid clutter (e.g. too much text).
- Include key details such as background, results, and conclusion.
- Typography: Use a consistent type-style throughout. Ensure your text is large enough to be seen from a distance. A 22mm x 30mm sheet photo statically enlarged 50% makes text readable from 1.5 metres.

Poster Printing Options

The presenting author is responsible for bringing and printing their own poster(s).

Local print companies you may reach out to:

- Riegers Print – 35 Victoria St, Wellington (near venue)
- WS Print – 10 George Bolt Street, Rongotai, Wellington (near airport)

PDF Posters for the CliC 2026 Mobile App

- We encourage all poster presenters to upload the final version of their poster as a PDF for inclusion in the CliC 2026 Conference App. A personalised link to upload your poster will be provided at a later date.
- To be included in the App, your PDF poster must be uploaded via the online poster portal by 20 January 2026.

If you have any queries, please contact The Conference Company via email.