

## BOOKING NOTES

All sponsorship fees are in NZD and are exclusive of GST. All sponsorship package benefits must be redeemed by 25 October 2025.

Promotional campaign execution timings will be governed by ASUM to complement existing plans, with requests accommodated where possible.

Participation in any session panel is subject to ASUM's determination that no conflict of interest exists between engaged panellists and/or other partners.

All travel, accommodation, freight and logistics costs are to be met separately by the partner.

Exhibition booth location choice subject to set floorplan and existing commitments.

Exhibition booth shell schemes will be provided by the ASUM25 exhibition partner, Exhibition Hire (excluding Gold Sponsors). Customisation is possible and encouraged within your allocated space.

Branded session room signage and banners to be provided by the Sponsor (available to Gold & Silver Sponsors).

## TERMS & CONDITIONS

### BOOKING CONDITIONS

Acceptance of Sponsorship / Exhibition / Advertisement applications will be subject to ASUM approval. ASUM reserves the right to decline applications based on any association, direct or indirect, that does not uphold ASUM's objectives. An application does not warrant immediate acceptance.

For sponsors to be acknowledged, your payment must be received before the advertised bookings and material deadlines provided to you. Partnership and exhibition applications and advertising requests are considered in order of receipt of payment.

All monies due and payable must be received by ASUM (represented by The Conference Company) prior to the event or advertisement being published. No company will be listed as a Partner / Exhibitor / Advertiser in any official material until the completed and signed booking form and full payment have been received.

### CANCELLATION POLICY

In the case of the cancellation of or reduction in exhibiting/ partnership/ advertising, a service fee of 50% of total fees applies for cancellations greater than 60 days before the conference or published advertisement. After this, ASUM reserves the right to retain the monies received. If the balance of the partnership payment is not received within the trading terms, the allocated partnership will be cancelled, and this cancellation policy will apply.

### FORCE MAJEURE

The organiser will not be in breach of this Agreement or any way liable to the other party, if it is prevented from complying with this Agreement by reason of act of God, act of public enemy, war, earthquake, riot, flood, explosion, compliance with any law or Government restraint order, rule regulations, strikes, lock outs or any other cause not reasonably within the control of the organiser.

### ATTENDANCE AT ASUM25

The Exhibitor understands that all attendees must officially register.

The exhibitor understands that booths and/or space will be allocated strictly in order of invoice payment, and that ASUM's decision will be final.

## **LIABILITY AND INSURANCE**

Sponsors and Exhibitors must comply with the guidelines for 'Activities Directed at Healthcare Professionals' described in the most recent edition of the Medicines New Zealand Code of Practice.

The exhibitor and the servants, agents and contractors of the exhibitor occupy and use the exhibition space/booth allotted under this exhibition contract and enter the conference venue and act under or pursuant to this exhibition contract at their own risk.

The exhibitor hereby indemnifies and releases ASUM, The Conference Company, the conference venue, and the exhibition contractor against all actions, suits, costs, claims and demands brought against ASUM and the Venue Managers by any natural person, firm or corporation for any damage or loss caused directly or indirectly to, or suffered by any person, firm or corporation as a result of any act or default of the exhibitor or the servants, agents, contractors or invitees of the exhibitor or resulting directly or indirectly from the attendance of the exhibitor at the exhibition, including travel to and from such venues and without limiting the foregoing ASUM and the Venue Managers or any of them shall not in any circumstances be liable for any loss, damage or injury which may occur to the exhibitor or the servants, agents or contractors of the exhibitor for any damage to their property including damage to exhibits, plant, equipment, fixtures, fittings, or other property whatsoever or for any loss of profits which they may suffer howsoever caused.

It is strongly advised that each exhibitor seek to cover their equipment, exhibits and display material with adequate insurance and also effect public risk insurance at the expense of the exhibitor. Public Liability insurance of a minimum of \$5 million NZD is required. Certificates of Insurance must be provided to the conference organisers ahead of the meeting.

ASUM will not be liable for any direct or consequential damages arising out of a breach of this exhibition contract.

## **SECURITY**

As arrangements vary from venue to venue, security arrangements will be confirmed within 30 days of the conference and 14 days of other partnered events.

## **VARIATIONS**

ASUM may in the event of any circumstances which renders it necessary vary the booth or stand space allocation and the exhibitor will accept such re-allocation without any claim for a reduction in charges or otherwise.

## **UNAVOIDABLE OCCURRENCES**

In the event that the exhibition is cancelled or delayed through no fault of ASUM, the Venue Manager or the Partners including but not limited to fire, flood, labour disputes, natural disasters, acts of God, civil disorders, riots, insurrections, work stoppages, slowdowns or disputes, or other similar events then the exhibitor shall not be entitled to any refund or to claim for any loss or damage.

## **ASSIGNMENTS AND SUBLETTING**

No exhibitor shall assign, sublet or share the whole or any part of the space booth allotted without the knowledge and consent of ASUM.

## **HOURS**

ASUM shall determine the hours during which the exhibition shall be conducted and as to hours of access for exhibitors including variations of such times as shall be necessary.

## **PRIVACY STATEMENT**

I hereby consent to my details being shared with suppliers and contractors of the conference and other partnered events to assist with my participation, being included in participant lists, and for the information distribution in respect of promotion of the conference.

## **GST**

The New Zealand goods and services tax (GST) at 15% apply to all goods and services offered by ASUM and all prices in this document are exclusive of the GST (except where indicated). GST is calculated at the date of publication of this document. ASUM reserves the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.