

Terms and Conditions for the
Adult Congenital Heart Disease Symposium 2019
5 – 7 December 2019, Millbrook Resort, New Zealand

Registration Terms and Conditions

- Full payment for registration fees must be received prior to the Symposium.
- All prices are in New Zealand dollars and include Goods and Services Tax of 15%.
- If you cancel your registration prior to **4 October 2019** your fee will be refunded less a cancellation fee of \$100. Cancellations made after **4 October 2019** are non-refundable.
- The Privacy Act 1993 provides that, before your name and contact details can be published in a list of participants you must give your consent. If you select 'Yes, I do want my details to be included in the list of participants' on the registration form or by email, your details may be distributed to:
 - a) Symposium delegates, sponsors and exhibitors
 - b) Organisers of future Cardiac Society of Australia and New Zealand events
- If, for reasons beyond the control of the Organising Committee, the Symposium is cancelled, registration fees will be refunded after the deduction of expenses already incurred.
- By registering for the Symposium you are confirming consent for any video and photographs taken at the Symposium which you are in may be used by the Association in promotion of the Symposium.

Personal Data Collected

[Click here](#) to view the **Data Processing Consent Policy**.

- We ask for your personal data to facilitate your participation in this event. Your data will be used solely for this event and under no circumstances be sold or used for other purposes.
- Your personal data will be automatically anonymized 24 months after the conclusion of this event.
- You retain the right to request that we forget or anonymize your personal data. If you have attended any event with us, we will retain any financial, tax or event attendance records for reporting reasons, but on request, will remove all personal data from our database, leaving an anonymized" record for reporting reasons. Please contact us at achd@theconferencecompany.com with any inquiries you may have.
- Your data may be shared with other logistical organisations and third parties in order to deliver this event. Only data relevant to their specific role will be made available to them. Please see the [Data Processing Consent Policy](#) for a list of 3rd parties

Accommodation Terms and Conditions (if applicable)

- Prices are in NZ dollars and include Goods and Services tax of 15%

Millbrook Resort

- Upon booking, you will be asked to enter your credit card information into the online booking form. A charge for your full stay plus a 2% credit card fee will be charged against this credit card by the hotel within a month of you making the booking.
- Cancellations received before 20 August 2019 will be refunded less one night's cancellation fee. If you cancel your booking after 20 August 2019 or fail to check-in on the arrival date you have specified, the payment will not be refunded.
- There will be a credit card surcharge of 2% for all payments made by credit card.
- Room configurations are subject to availability and will be requested to the hotel but cannot be guaranteed.
- Full buffet breakfast is served in the Clubhouse between 6am and 10.30am at \$28 per person per day.
- All guests will be required to provide credit card details for pre-authorisation on check-in. If the guest does not wish to use their credit card then a deposit will be required on check-in.
- All guests are responsible for settling the remaining balance and any additional nights booked while at the hotel and any incidentals incurred upon departure. Please be advised the hotel will apply a surcharge of 2% to all credit card payments, payment by cash or EFTPOS will not incur a surcharge.
- Check-in time is 3pm. Check-out time is 11am.