

**Terms and Conditions**  
**for the**  
**2019 National Assessment Seminars**

**Registration Terms and Conditions**

- Full payment for registration fees must be received prior to the Seminar.
- All prices are in New Zealand dollars and include Goods and Services Tax of 15%.
- If you cancel your registration on or prior to 1 April 2019 you will receive a refund less a cancellation fee of \$30. Cancellations made after 1 April 2019 are non-refundable.
- The Privacy Act 1993 provides that, before your name and contact details can be published in a list of participants you must give your consent. If you select 'Yes, I do want my details to be included in the list of participants' on the registration form or by email, your details may be distributed to:
  - a) 2019 National Assessment Seminar delegates, sponsors and exhibitors
  - b) Organisers of future NZAI events
- If, for reasons beyond the control of the Organising Committee, any of the Seminars are cancelled, registration fees will be refunded after the deduction of expenses already incurred.
- By registering for a Seminar you are confirming consent for any video and photographs taken at the Seminar which you are in may be used by the NZAI in promotion of the Seminars.
- By registering for a Seminar, you are consenting for your data to be used as below. If you decide against your data being used, your registration will be cancelled less the cancellation fee above.

**Personal Data Collected**

- We ask for your personal data to facilitate your registration for this event.
- You retain the right to ask us about your personal data at any time. Please contact us at [nzai@theconferencecompany.com](mailto:nzai@theconferencecompany.com) with any inquiries you may have.
- You retain the right to withdraw consent to use your personal data at any time. Please be aware that a withdrawal of consent before the start of this event will incur a full event cancellation and cancellation fees as noted in the above Registration Terms and Conditions.
- Your personal data will be retained by us for up to 24 months after the conclusion of this event.
- Your data will be shared with other organisations and third parties in order to process your registration. These are listed within the [Data Consent Policy](#).
- You retain the right to request that we forget or anonymise your personal data. If you have attended any event with us, we will retain any financial, tax or event attendance records for reporting reasons, but on request, will remove all personal data from our database, leaving an anonymised record for reporting reasons.